5. SPF104   Customer Service and Consultation

Proposal Rationale

During consultation and research, subject matter experts identified topics and skills that are critical for working within this field and are foundational to future learning. Internal consultation included OC's Learning and Applied Research Department staff which were instrumental in the mapping and development of this course. Both LAR and Continuing Studies performed industry research and this feedback informed the curriculum and course identities that will best support graduates of this program to develop their ability to meet the needs of this specialized training. Consultation with numerous spa professionals and instructors informed the topics and learning outcomes. LAR support was provided for the course outline development.

6. sal Rationale

14. PHTE 204   Sterile Products

Proposal Rationale

This course is replacing one or more existing courses.

15. PHTE 205   Hospital Pharmacy Lab
Proposal Rationale

This course is replacing one or more existing courses.

16. PHTE 300   Pharmacy Management
Proposal Rationale

This course is replacing one or more existing courses.

17. PHTE 301   Practicum and Employment Preparation
Proposal Rationale

This course is replacing one or more existing courses.

18. PHTE 302   Community and Hospital Practicum
Proposal Rationale

This course is replacing one or more existing courses.

Science & Technology

Revised courses:

1. STAT 121   Elementary Statistics

3. DSCI 400   Machine Learning I

Proposal Rationale

Students in the PB programs were taking MATH 314 and STAT 230 too late in their program. Since these courses are a cornerstone to many of the other courses that are required in their programs, the Department recommended adding a corequisite of DSCI 420 to streamline the process in which students take their required courses. Now students must take both MATH 314 and STAT 230 before entering DSCI 420, DSCI 400 and DSCI 401. This should ensure enough prior knowledge in both mathematics and statistics is known for their ML courses. Other updates included changes to the calendar description to better reflect materials covered in class.

4. DSCI 401

Proposal Rationale

Students in the PB programs were taking MATH 314 and STAT 230 too late in their program. Since these courses are a cornerstone to many of the other courses that are required in their programs, the Department recommended adding a corequisite of DSCI 420 to streamline the process in which students take their required courses. Now students must take both MATH 314 and STAT 230 before entering DSCI 420, DSCI 400 and DSCI 401. This should ensure enough prior knowledge in both mathematics and statistics is known for their ML courses.

Other updates included changes to the calendar description to better reflect materials covered in class.

Academic Programs

Arts and Foundational Programs

New program:

1. Anthropology Emphasis
Proposal Rationale

Addition of an Anthropology emphasis to the Associate of Arts degree to broaden options for students.

Health & Social Development

New programs:

1. Spa Practitioner Foundations Micro-credential
Proposal Rationale

Continuing Studies, through our continuing improvement process, identified the current Esthetics and Nail Technology (ESNT) Certificate as needing a program renewal. The certificate has seen declining enrolments and a higher level of students not completing the full certificate. CS has completed consultation with industry over the past six months. Working with OC's Learning and Applied Research department, this consultation included focus groups, surveys and in-person discussion with a number of spa professionals, salon owners, and alumni. CS determined that the certificate, while

still very much respected in the industry, needs a renewal. Currently CS has not scheduled the current ESNT for the fall of 2024 however there is still an interest list growing. The information gathered from the consultation has been synthesized and is attached to this proposal. In January, Continuing Studies applied for funding through the Ministry of Post Secondary and Future Skills to develop stackable micro-credentials that will work in concert with an existing credential. CS elected to develop stackable micro-credentials in the esthetics programming area. The applications are in review and the funding will be confirmed for successful proponents in March 2024. CS has elected to move into the stackable micro-credentials for this area of programming whether the applications are funded or not. The four stackable micro-credentials planned are outlined in an attachment to this proposal (ESNT Stackable Micro-credential Map). The Spa Practitioner Micro-credential is designed to be a pre-requisite for the Esthetics and Spa Therapy Micro-credential and the Nail Technician Micro-credential. These micro-credentials are in the process of program and course outline design for the CPRC and EdCo process (April-June). Internally, CS consulted with Education Council to plan out the most effective way forward and it was determined that the four micro-credentials be brought forward individually for the approval process.

2. Pharmacy Technician Certificate

Proposal Rationale

After a complete program review, it was noted that the flow of courses was not in line with a learner centered approach nor did some of the concepts line up well in the order they were taught. The lab hours to theory hours were difficult to separate and that the creation of specific lab courses with dedicated hours would be a better approach to separating the theory vs practical component of the program. Accreditation has also made strong suggestions in the past to lengthen our program as we are one of the shortest in BC. During accreditation in 2023 it was noted that students felt they were not well prepared for the hospital portion as we did not dedicate enough time to this sector. Preceptors as well as PAC members in hospital also felt this way. The student feedback is noted in the accreditation site visit document summary attached. The PAC was also consulted on this new program proposal and their support and feedback is attached in the proposal.

In this same document attached above, accreditation strongly suggested the program be lengthened. This was then made mandatory with the creation of the 2024 Draft accreditation standards stating that all programs had to be 1000 hours in length (lab + theory) and include a 360-hour practicum (draft standard documents attached). This meant that we needed to significantly lengthen our program, hence the new program proposal was proposed.

(Refer to Kuali for complete proposal rationale.)

Science & Technology

Revised programs:

1. Post Baccalaureate Diploma in Data Analytics and Economics
Proposal Rationale

The Registrar has made a request to update the existing wording of the admission requirements to include a WES evaluation. This will allow all PB programs to be consistent with entry requirements.

2. Mathematics and Statistics Emphasis
Proposal Rationale

The Department has voted in favour of updating courses involved in the MAST. The notable