

**Okanagan College Education Council
Minutes of Thursday, March 7, 2024 4:00 pm
S 103B – Student Services Boardroom – Kelowna Campus & Zoom**

Present: C Battersby, K Brochu, R Dupuis, J Garrett, S Lembke, S Lenci, D Marques, D Mehus, C Newitt, B Penfound, M Somerville, I Wheeler
(Zoom): J Garrett, E Balili, B Hall, A Krebs, A Leader, L Mallory, J Ragsdale, A Seidel

Regrets: N Fassina, M Martin, T Walters

Guests: J Anderson, K Ashman, M Fritter, R Janyk, M Kline, J Lister, Y Moritz, M Saad, L Willson, J W. Wood
(Zoom): H Jordo, L O'Donoghue, T Redding

Recorder: A Chan

1. Determination of quorum and call to order

J Garrett called the meeting to order at 4:01 pm.

- C Battersby gave the land acknowledgment.

2. Adoption of the agenda

Motion: A Krebs/C Newitt

That Education Council approves the agenda as presented.

Motion: J Garrett/D Mehus

That Education Council amends the agenda as presented.

- Ø To add 4.1 Final Grade Appeal Procedure.
- Ø To move Collections Policy to 5.1.
- Ø To add 5.6 Approval of New ARP members.

Carried as amended

3. Approval of the minutes

Motion: B Hall/M Somerville

That Education Council approves the minutes of the February 1, 2024 Education Council meeting as presented.

Carried

4. Business arising

4.1 Final Grade Appeal Procedures

Motion: B Hall/A Krebs

That Education Council approves the Final Grade Appeal Procedures as recommended by ARP.

- J Lister stated that the change was made as per the request of the last EdCo meeting.
- S Lembke appreciated the change and asked how it was communicated with the change.
- J Lister stated that there is a Provost Council for Deans to communicate and a new Final Grade Appeal Policy for students.
- Y Moritz stated that the policy will be posted once passed, and all Deans are aware of the changes addressed in the Provost Council.
- S Lembke noted that the instructors often do not know about it.
- C Newitt stated the typical process that would consult I Wheeler and A Harden in the past, noting that this new procedure will give instructors a voice.

- C Newitt sought clarification on whether there were any changes to the learning outcomes.
- J W. Wood stated that it is more specific now.
- D Mehus sought clarification on whether PAC should be consulted.
- J W. Wood responded in negative, noting that the department supports the proposal.

Carried, 1 abstained.

J Garrett vacated the role of Chair during the presentation of the proposals 5.2 b at 4:35pm and A Krebs assumed the floor.

b. New course: CMNS 380 Crisis Communication

Motion: M Somerville/D Marques

That Education Council approves the new course: CMNS 380 Crisis Communication as recommended by the CPRC AFP:

- M Saad provided an overview of the new course.
- D Mehus sought clarification on the methodology used to assess the demand of domestic and international students.
- J Garrett noted D Mehus' comment in Kuali, stating that it considers twice the specific course, and both are over 20 students. J Garrett also noted that the department of Communications is actively developing new programming, and this course will be included as an upper-year elective for both the post-graduate certificate and post-baccalaureate diploma.
- D Mehus sought clarification on the prerequisite, asking about the rubric for assessing the students' (particularly mature students) prior learning and education, including non-formal education and work experience, and their ability to succeed in this course.
- J Garrett stated that the department of Communications does not currently have a prior learning policy, and students can apply for a waiver. It will be considered on a case-by-case basis.
- B Penfound asked whether this is a university transfer course.

Carried, 1 abstained.

J Garrett resumed the role of Chair at 4:44pm.

c. Program revision: Adult Graduation Diploma

Motion: D Mehus/B Hall

That Education Council recommends the program revision: Adult Graduation Diploma as recommended by the CPRC AFP:

- A Krebs provided an overview of the program revision.

Carried, 1 abstained.

d. New course: LSIN 039 Introduction to Psychology and Sociology

Motion: M Somerville/A Krebs

That Education Council approves the new course: LSIN 039 Introduction to Psychology and Sociology as recommended by the CPRC AFP:

- K Ashman provided an overview of the new course.
- D Mehus sought clarification on whether this course is 100% budget-funded by the provincial government and should be free of direct cost to the course's students. He also sought clarification on what LSIN stands for.
- K Ashman responded

- J W. Wood provided an overview of the new course, noting that it can be hybrid and has some at-home activities.
- C Newitt sought clarification on whether there is any technological requirement for students to complete the Micro-credential.
- J W. Wood stated that it might include the tablets, 3D animation software and game engines as suggested by H Jordo.
- D Mehus sought clarification in Kuali on whether this course being offered through Continuing Studies and Corporate Training, or Arts & Foundational Programs, as the Animation program has moved into AFP, or is this is a separate video game micro-credential offered through Continuing Studies.
- H Jordo stated that this is being offered through CSCT, noting that CS does not have its own CPRC, therefore the program would go through AFP CPRC as both Animation and Sound design fall under the Arts.
- D Mehus sought clarification in Kuali on whether the course contact hours are counted per course term.
- H Jordo stated that the program does not follow the academic term, noting that the hours listed are for each module. The program is 132 hours in total, 66 hours under coding, 24 under sound and 42 under animation.

Carried

h. New course: VGP 101 Interactive Design and Development

Motion: M Somerville/A Krebs

That Education Council approves the new course: VGP 101 Interactive Design and Development as recommended by the CPRC AFP:

- As outlined.

Carried

i. New course: VGP 102 Sound Design for Games

Motion: B Hall/S Lembke

That Education Council approves the new course: VGP 102 as recommended by the CPRC AFP:

- As outlined.

Carried

j. New program: Video Game Prototyping Micro-Credential

Motion: D Mehus/E Balili

That Education Council recommends the new program: Video Game Prototyping Micro-Credential as recommended by the CPRC AFP:

- As outlined.
- C Newitt sought clarification on whether it can fit in the current Animation Program and whether it has the potential to ladder in future.
- M Kline stated that there is always a possibility in the future, but it is not yet for now.
- H Jordo noted the future possibilities of the non-credit and credit courses.
- D Mehus sought clarification on whether there was a PAC consultation.
- M Kline stated that CS does not have a formal PAC, but there are letters of support from the community.
- D Mehus sought clarification on whether it is possible to have PAC for CS in future.
- M Kline stated that CS has a group like PAC, just not the formal PAC.

Carried

5.3 Academic Policies recommended by ARP

a. Admissions Policy

Motion: A Krebs/M Somerville

- S Lembke sought clarification on the individual grading portion and would like to know more about the credibility or flexibility from EdCo perspective. S Lembke would like to know why is important
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- S Lembke stated that this is a strategic discussion and a great opportunity to discuss this.
- Y Moritz stated that it is to recognise students at certain levels of awards.
- S Lembke sought clarification on the grading criteria and shared a teaching experience, noting that the average score is unsatisfactory.
- B Penfound appreciated S Lembke for being an excellent educator, stating that it is a good opportunity to discuss,

d. Registration and Courses
Motion:

governance meeting. J Garrett also noted the discussion about the consent agenda

6. Reports

6.1 Council chair's report - J Garrett

- J Garrett informed members of the following:
 - the consent agenda will be adopted.
 - J Garrett will give the Board with a verbal report about the special Budget meeting and some updates.

6.2 VP Academic and Provost's report - S Lenci

- No report

6.3 Registrar's report - I Wheeler

- **Motion:** I Wheeler/M Somerville

8.