

BOARD OF GOVERNORS  
REGULAR MEETING  
May 24, 2016; 1:00 p.m.  
Room S103B, Kelowna Campus

AGENDA  
OPEN SESSION

	Attachment	Approximate Time
1		1:00 p.m.
APPROVAL OF AGENDA <u>Recommended Motion</u> "BE IT RESOLVED THAT the May 24, 2016 OC Board open session meeting agenda is approved".		
2		1:05 p.m.
DECLARATION OF CONFLICT		
3		
CONSENT AGENDA <u>Recommended Motion</u> "BE IT RESOLVED THAT the Consent Agenda be approved as presented".		
3.1		
MINUTES – March 29, 2016		A
3.2		
WRITTEN REPORTS		
3.2.1		
President's Report (J. Hamilton)		B
3.2.2		
Education Council Report (C. Bransfield)		C
3.3		
INFORMATION		



13 ADJOURNMENT

2:00 p.m.

Consent Agenda Resolutions  
Attachment A

Item 3.1

Recommended Motion

"BE IT RESOLVED THAT the March 29, 2016, open session minutes be approved."

MINUTES OF REGULAR MEETING OF THE  
OKANAGAN COLLEGE BOARD OF GOVERNORS  
Open Session

Tuesday , March 29, 2016 , 12 p.m.  
Room S103B, Kelowna Campus

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Members Present:	C. Denesiuk (Chair) A. Beaumont C. Bransfield C. Derickson C. Gerbrandt J. Hamilton (President) S. Johal S. Jung (left at 1 p.m.) S. Lupul D. Manning B. McGowan L. Thurnheer
Regrets:	J. Maciel A. Hay
Board Secretary:	L. Le Gallee
Vice Presidents:	R. Daykin C. Kushner
Directors:	A. Coyle
Observers:	J. O'Brien (Administrative Association) T. Walters (OCFA) R. Vilene (BCGEU Support Staff)
Regrets:	M. Moffat, Student Observers P. Bradley, Student Observer T. Thiessen, Student Observer C. McRobb, BCGEU Vocational
Guests:	A. Johnson (Director, Financial Services). H. Schneider (Regional Dean), G. Dickinson (Central Okanagan RAC)

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There being a quorum present, the Chair called the meeting to order at 12 p.m.

1. APPROVAL OF AGENDA

Motion: B. McGowan/L. Thurnheer

"BE IT RESOLVED THAT the March 29, 2016, OC Board open session meeting agenda is approved" .

MOTION CARRIED

2. DECLARATION OF CONFLICT

No conflicts were declared.

3. CONSENT AGENDA



The VP, Finance, gave a presentation. <sup>1</sup>

Motion: B. McGowan/A. Beaumont

“BE IT RESOLVED THAT the Board of Governors approve the 2016/17 balanced operating budget of \$100,141,000 as recommended by the Finance, Audit and Risk Review Committee.”

The VP, Finance highlighted:

- x No program or service reductions
- x Diversifying recruitment markets and program offerings available for international students
- x Expanding program offerings in Business and Technology
- x Investing in the strategic plan
- x Investing in the College’s physical infrastructure and equipment
- x College bursaries for domestic ABE/ ESL students
- x An additional 15 FTE in employee resources to support international and domestic enrolment, the new trades building, ABE/ ESL tuition implementations and other initiatives.

S. Jung left at 1 p.m.

MOTION CARRIED

#### 6.1.2 2016/17 Capital Budget

Motion: B. McGowan/S. Johal

“BE IT RESOLVED THAT the Board of Governors, approve the 2016/17 capital budget of \$6,822,000 subject to receipt of funding as recommended by the Finance, Audit and Risk Review Committee.”

MOTION CARRIED

#### 6.2 ITA Training Plan (A. Hay)

There have been no program reductions with the ITA Training Plan. There may be an opportunity to add programs in the year.

It was clarified that with the development of this Plan, a Letter of Understanding is received by each institutions and discussions occur at the provincial level as well as the College’s Deans is heavily involved.

Motion: D. Manning/S. Johal

Discussions are continuing with regard to ongoing funding for the SCMT program.

6.4 Education Council (C. Bransfield)

Program Revision - Aircraft Maintenance (AME) M- License Program

Motion: C. Bransfield/C. Gerbrandt

“BE IT RESOLVED THAT the Board approve the revision to the Aircraft Maintenance (AME) M Licence, as recommended by Education Council and as presented.”

MOTION CARRIED

Program Revision - Automotive Collision Repair/Painting and Refinishing

Motion: C. Bransfield/S. Johal

“BE IT RESOLVED THAT the Board approve the revision to the Automotive Collision Repair/Painting and Refinishing, as recommended by Education Council and as presented.”

MOTION CARRIED

24.2 (1) (C) Revision - Studio Woodworking Certificate

Motion: C. Bransfield/C. Gerbrandt

“BE IT RESOLVED THAT the Board a ov7( .2(thTf 0.-1.1(C)-23 P <<t)-18ti)4.9(o)0(M)-9.ec.6( R)3(e)5.S05hTf 0.5.5(e)-6.



“BE IT RESOLVED THAT the Board approve the revision to the Mechanical Engineering Technology Diploma, as recommended by Education Council and as presented.”

“BE IT RESOLVED THAT the Board approve the revision to the Water Engineering Technology Diploma, as recommended by Education Council and as presented.”

Admissions requirements have been updated.

MOTIONS CARRIED

Program Revision - Sustainable Construction Management Technology Diploma

Motion: C. Bransfield/C. Gerbrandt

“BE IT RESOLVED THAT the Board approve the revision to the Sustainable Construction Management Technology Diploma, as recommended by Education Council and as presented.”

MOTION CARRIED

Program Revision - Diploma in Writing and Publishing

Motion: C. Bransfield/S. Johal

“BE IT RESOLVED THAT the Board approve the revision to the Diploma in Writing and Publishing, as recommended by Education Council and as presented.”

A new course has been added and the language has been updated. The Department is considering developing two pathways in the program, a Degree and a Diploma.

MOTION CARRIED

7. VERBAL REPORTS

7.1 Board Chair Report ( C. Denesiuk)

I attended the OBSA Gala, on March 23<sup>rd</sup>, future events include: meeting with Dan Aston (MLA for Penticton), as well as BC Colleges meeting on April 12<sup>th</sup> in Vancouver.

April 17-19 the Chair will be attending the Association of Governing Board Conference in Washington, DC.

Board member, C. Derickson, attended the Aboriginal Graduation Ceremony on March 19<sup>th</sup> at which 30 students graduated.

7.2 President’s Report (J. Hamilton)

The President will be announcing the Project Manager for the Indigenization Project later this week.

The Jim Pattison Centre of Excellence in Sustainable Building Technologies and Renewable Energy Conservation has been named the most sustainable post-secondary building in the country. The Centre of Excellence earned the top honour (Gold) in the university and college buildings category of the 2016 Green Buildings Review, a recent ranking of Canada’s greenest buildings released by Corporate Knights magazine.

In order to earn a spot in the top 12, the Centre of Excellence first had to land on a shortlist of 22 leading facilities, which had been whittled down from an original pool of 200.

7.3 Governance Committee Chair (L. Thurnheer)



# President's Report

to the

## Okanagan College Board of Governors

May 2016

### Learner Readiness and Success

- x I hosted my annual Student Ambassador Dinner on March 31<sup>st</sup> and this year 145 students and their coaches were invited to attend. The event recognizes students who have represented Okanagan College at academic competitions and events such as business case competitions, Skills Canada, computer programming events and conferences and culinary battles. In many instances they earned podium finishes, and showcased the high level of skills, training, and education they have received at the College.
  
- x In April, over 500 trades and technology students gathered in Abbotsford to compete in 40 contest areas. Once again Okanagan College students received medals in a number of events:
  - o Zachary Andrews Electronics (Gold)
  - o Spencer Humphries Aerospace Technology (Gold)
  - o Aaron Schmidt Automotive Service (Gold)
  - o Dale Blumhagen Automotive Service (Silver)
  - o Curtis Koepke Refrigeration (Silver)
  - o Sarah Maw – Culinary Arts (Silver)
  - o Lukas Pfob Carpentry (Silver)
  - o Hugo Beaumier Martin – Automotive Service (Bronze)
  - o Andrew Kennedy Aerospace Technology (Bronze)
  - o Rav Matharoo Heavy Equipment Service (Bronze)

## Teaching, Programming and Applied Research

- x On April 29, Minister of Advanced Education Andrew Wilkinson and MLA's Norm Clarke & Steve Thompson joined me on campus to announce \$281,000 in funding for additional seats in carpentry, plumbing, professional cooking and welding.

## Indigenization

- x Beverlie Dietze (Director, Learning and Teaching) recently organized a workshop for faculty and instructors called Indigenizing the Curriculum. The workshop was conducted by Dr. Wendy Burton and was very informative.
- x The first meeting of the Indigenization task Force was held on April 28. James Coble, Director Student Services and Ann Marie McKinnon, Women's Studies chaired the meeting. Professor Bill Cohen from Interdisciplinary Studies will be the project manager.

## Community Engagement and Service

- x Our fifth annual Employee Excellence Awards ceremony was held on May 4th. The awards are an opportunity for employees to socialize and show support for their peers. Recipients came from all four regions and were as follows:
  - o President's Award Donna Lomas
  - o Strong Start Award Andrew Perkins
  - o Scholarly Activity Award Scott Forbes
  - o Service Excellence Award three awarded – Fran Kelly, Moya Webb and the Student Housing Team (Kathy Zucchi and Jordan Schiller)
  - o Continuous Improvement Award – Accessibility Services Team (Rachel Bohn, Jasmin McGee, Lonca9e,

Education Council - Report to the Board  
May 2016

Candidates for Graduation – March 9, 2016 Education Council Operations Committee meeting

Program	# of Students
Administrative Assistant Certificate	1
Bachelor of Business Administration	1
Bachelor of Computer Information Systems	1
Culinary Arts Certificate	2
Early Childhood Education Certificate	1
Electrician Pre-Apprenticeship (August 20, 2015 – January 29, 2016) Penticton	13
General Studies Diploma	1
Health Care Assistant (August 24, 2015 – February 19, 2016)	15
Legal Administrative Assistant (September 9, 2015 – January 22, 2016)	6
Office Assistant Certificate (Out of sequence)	1
Office Assistant Certificate (Out of sequence) (20120].84 0.4(c)-84 re f 6T288.76 0.48 f 55.44n BT.64 f 55.447	

Education Council - Report to the Board  
May 2016

Education Council met on April 7 and May 12, 2016 and approved 2 new programs, 15 program revisions, 20 new courses, 36 course revisions and graduands.

April 7 , 2016 Education Council Meeting

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New Program – Viticulture Technician Diploma    a

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wine. Viticulture Technicians have a good understanding of the characteristics of scion and rootstock plant material. They can measure and evaluate soil and climate to be able to establish site suitability and effective soil and winter cold management programs. They use their knowledge of grapevine physiology, its response to environment, and vineyard measurements as guides to manage irrigation, maintain grapevine balance through training, proper pruning techniques, canopy management practices and to determine ripeness. Viticulture Technicians evaluate grapes and wines sensorially and understand the context of viticulture in their region globally and environmentally. They manage insects, pests, diseases and weeds in the vineyard, as well as grapevine nutrition using necessary agrochemicals and fertilizers at correct concentrations according to environmentally sound principles. They remain up to date with innovative and sustainable viticulture technologies. Viticulture Technicians can design and construct drainage systems and understand the principals pertaining to irrigation design. They have the communication skills required to be responsible for records management, ensuring a safe work environment and effective supervision of farm labourers. Viticulture Technicians work under the direction of the Vineyard Manager/Viticulturist. They have an understanding of scientific theory together with technical skills to play an immediate, active role in the work-place with potential for future promotion, or transfer to a baccalaureate program for further training.

The Viticulture Technician Diploma is conceived as a “work-ready, transfer-ready” option for students. It will provide appropriate education for immediate employment as well as providing the opportunity to ladder into related baccalaureate degrees. Both Brock University and Washington State University have expressed interest in working on transfer opportunities once the diploma is approved and commences.

#### Program description:

The Viticulture Technician Diploma is designed to provide the theoretical and practical knowledge to work as part of the vineyard management team to plan, develop, plant and maintain a vineyard for the production of quality wine. The diploma program is structured around the viticulture growing season, providing opportunities to develop and apply skills leading to sustainable practices within commercial vineyards. An exciting aspect of working in a vineyard is that nothing is routine, as nature and the vines







2) to respond to identified student demand in local high school student population, based on their interest in extra-curricular social justice clubs as well as discussions with high school counsellors, teachers, and



BUAD 415 New Product Development  
BUAD 440 Advanced Business Strategy  
BUAD 480 Strategic Management II

Proposed:

Program outline:

Existing:

No change to the required courses

Marketing Specialty

While satisfying all the requirements outlined above for the Bachelor of Business Administration degree, students must include the following courses in their Business elective choices to specialize in Marketing:

BUAD 176 Professional Selling

Note: \*Students with credit for BUAD 268: Marketing Research are not required to take BUAD 210 or 344 and must complete five marketing electives instead of four. Students with credit for BUAD 268 must complete five marketing electives, one of which may be BUAD 344

Implementation date: September 2016

Costs: n/a

Program Revision – Bachelor of Science in Nursing, Years One and Two
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Recommended Motion:

“BE IT RESOLVED THAT the Board approve the revision to the Bachelor of Science in Nursing, Years One and Two , as recommended by Education Council and as presented”

Program revision

- x Addition of courses
- x Deletion of courses
- x Program outline

Rationale:

UBC-O has changed its required second year Biology courses for the Bachelor of Science in Nursing program, implementing two new courses to replace their BIOL 231 Health Science I and BIOL 235 Health



Program Revision – Electronic Engineering Technology

Recommended Motion:

“BE IT RESOLVED THAT the Board approve the revision to the Electronic Engineering Technology Diploma , as recommended by Education Council and as presented”

Program revision

x Program outline

Rationale:

The program outline needs to reflect the proposed revisions to the course titles for ELEN130 and ELEN126.

Program table:





- x At least 24 other credits in Science, which shall include at least one course in a laboratory science and a minimum of six courses (18 credits) in Science at the second-year level taken in two or more subject areas.
- x At least two three-credit courses in Arts other than English.
- x At least two three-credit courses in Arts, Science or other areas.
- X A total of 60 credits (at least 20 courses) of first- and second-year courses with a minimum





x CDA 310 CLINIC LAB III

Revised courses:

x CDA 100, CDA 101, CDA 102, CDA 104,

x CDA 200, CDA 201, CDA 202, CDA 203,

x CDA 300, CDA 301, CDA 302, CDA 303

Implementation date: August 2016

Costs: n/a